Pay your taxes by ACH (Automated Clearing House)
Through the Federal Reserve Banking System

Use the ACH auto-pay method to have the Lewis County Treasurer automatically deduct your tax payment(s) from your United States checking or savings account.

Fill out the application form provided here and return it to our office. Then on April 30th and October 31st, or the next business day should these dates fall on a weekend or holiday, your tax payment(s) will be made automatically for the amount shown on your current tax statement.

You must however complete and return the form by April 1st and October 1st. This authorization remains in effect until the Lewis County Treasurer has received written notification from you, no less than 15 days prior to the next payment date.

Step by step instructions:

1. Print the **application form**.
2. Fill out the form, including the appropriate signature(s) for the account.
3. Attach a voided check, if using a checking account, a deposit slip if using a savings account.
4. List **all** tax account numbers for the parcels you wish to have us pay directly.
5. Mail the completed form to the **Lewis County Treasurer's Office, 351 NW North St, Chehalis WA 98532**
6. We will process it from here.
7. You will receive a one-time letter from us notifying you of the completed setup and what tax account(s) will be paid directly from your bank account.

If you already participate in the ACH program, and you need to:

Change your bank and (or) account number, follow the instructions detailed above for initial setup and write on the form that **this is a change for property account number(s).** Don't forget to include a voided check (if funds are withdrawn from a checking account) or a deposit slip (if funds are withdrawn from a savings account).

Add property tax account(s) or parcels, follow the instructions as detailed above and include the property tax account(s) you would like us to add to your withdrawal. Let us know that this is an addition by writing **addition** on the form.

Cancel the Auto-pay process, print the **cancellation form**, fill it out and mail to the address shown above.